

22 Mars 2018

CORPORATE ACCOMMODATION AGREEMENT-2018

Dear Sir/Madam,

We would like you to be a part of our success for 2017, and discover more about Dar Al-Hijra InterContinental Madinah, enjoy the facilities it will be offer for you:

As a preferred corporate alliance guest will begin the following benefits at Dar Al Hijra InterContinental.

Location:

- 02 Minutes away from Holy Mosque.

Parking:

- Free Valet Parking with the capacity of 50 cars depends on availability.

Internet:

- High speed Wi-Fi access for all house guests.

Dedicated Sales Agent:

- A dedicated sales person will be your trusted advisor for your booking, inquires and further assistance needed in the hotel.

Guest Room Facilities:

- Complimentary Wi-Fi access for all houses Guest.
- Two bottle Mineral water in all rooms.
- Coffee & Tea maker/Hospitality Amenities Tray.
- Operator & Housekeeping services 24 hours.
- Iran & Board table available in every rooms

We are pleased to present this quotation for your further reference and approval. It is compulsory to have this agreement signed, dated, stamped and returned to us not **later than 30-Mars-2018**, with clear mode of payment in order to guarantee the proposed rates, rooms and arrangements.

If you have any further queries or clarifications, please do not be hesitating to contact us.

Thank you and we look forward to welcome you and your valued guests at Dar Al-Hijra InterContinental Al-Madinah.

Very truly yours,

Hussain Hameed Aldeen
Sales & Marketing Executive

CORPORATE RATES – 2018 G

➤ From 22 Mars-2018 to 31 October-2018)	
Room Type	Rate with Breakfast
Single	400 SR
Double	500 SR
Triple	600 SR

- The above rates are valid till 31-October-2018, Blackout Dates are Ramadan & Hajj Season.

Prices:

- ✓ Per person Lunch SR-150.
- ✓ Per person Dinner SR-150.
- ✓ Above rates are excluded **taxes 10%** and should be added on rates by you.

Food & Beverage:

- ✓ **Al Safa Restaurant:** Al Safa Serving International & Oriental cuisine the restaurant has a delicious buffet for breakfast, Lunch and Dinner.
- ✓ At the weekends the restaurant features special themed Dinner buffet.
- ✓ **Taiba Café:** Where you can relax and enjoy having your coffee and snacks.
- ✓ 24 hours for Room Service (Prices as per menu & request)
- ✓ Meals presented on Main Restaurant in Mezzanine Floor(Al Safa Restaurant)

Meeting & Banquet Room:

- ✓ At 212 Sqm which provides an ideal venue for banquets and receptions accommodates up to 200 guests in a banquet or theatre style set up. Alternatively for smaller meetings, conference or seminars, the room can accommodate up to 20 delegates in a board room set up.

Outside Catering Facilities:

- ✓ Dar Al Hijra provides top of the line facilities catering to the comfort and satisfaction of elite business and leisure travellers alike the hotel provides unmatched outside catering services to groups of 50 to 500 people. All you need to do is call and choose from a wide range of delicious menus and extensive table decorations. Leave the rest to an expert team that will deliver professional and on- time service.

TERMS AND CONDITIONS

GENERAL

- ✓ This agreement supersedes any previous agreement.
- ✓ In case the client requires a booking for 10 rooms or above, a separate group accommodation agreement will be negotiated for every request, Rates may not be necessary same as above.
- ✓ Reservations shall be made in writing through hotel reservation office by fax, email or any means of written communication to avail these special corporate rates.

GUARANTEE POLICY

- ✓ All reservations are requires to be guaranteed with a valid credit card, an advance cash deposit or a company letter, otherwise, booked room without a guarantee will be released 6:00 pm on the arrival day and will be subject to availability after 6:00pm.

CANCELLATION AND NO SHOW POLICY

- ✓ Cancellation must be sent 24 hours before guest arrival by fax or company email and must be confirmed by the hotel, otherwise one night "no show "will be charged to the company.
- ✓ No cancellation will be accepted in less than 24 hours and one night "No Show "charge will be applicable.
- ✓ No cancellations are allowed for reservation during last 10 days of Ramadan & Hajj, all amount will be charge including meals.

CHECK IN/OUT TIME

- ✓ Check in time-4:00 PM
- ✓ Check out time-12:00 PM

MODE OF PAYMENT

- ✓ **Cash & credit** card payment: An advance cash deposit shall be made during check in and balance will be settled upon check out based on the total stay as stated on the final invoice during check out. The accepted credit cards include master card or Visa cards.
- ✓ **Company Payment:** Credit will only be accepted if credit facility has been approved and granted by the hotel. Company should clearly mention on the request letter the charges cover by them such as room, meals, calls, laundry etc. Request must be written on the Client's letterhead and to be received via fax.

Our Contact Details

- ✓ Tel Number for Reservations +966 14 8207777
- ✓ Fax Number for Reservations +966 14 8207766
- ✓ E mail address for reservation sales.icdaralhijra@ihg.com

We appreciate your signing and stamping of this agreement and sending it back to us in order to activate your rates in the hotel system.

Hussain Hameed Aldeen
Sales & Marketing Executive
Dar Al Hijra InterContinental
Mobile: 0541712992

Accepted by Company
Name:
Company & Position:
Signature & stamp: